



## Happy Wednesday CTE

"If everyone is moving forward together, then success takes care of itself."

-Henry Ford

via Dr. Shelley Boten

## FOR YOUR INFORMATION:



### General Advisory Council and Program Advisory Committee Recap

Thank you to everyone who attend the GAC/PAC Kick Off. Here are the materials from the meeting. The next GAC/PAC meeting will be Thursday, January 26 from 2:30PM – 5:30 PM.

Minutes - [OCT 2022 GAC minutes - Copy.docx](#) (these are the minutes that Shama created that we will use for some of our compliance pieces)

PowerPoint - [10.27.2022 - GAC Presentation .pptx](#)

PAC Materials folder – [PAC Materials](#)



### CTE Team School Visits

The CTE team will visit each high school and middle school in the district in the month of October and November. The purpose is to view technology and equipment in each program and identify needs. We look forward to seeing you.

- Friday, Oct 29: North Middle School
- Monday, Oct 31: Everett High School
- Monday, Nov 7: Jackson High School
- Wednesday, Nov 9: Heatherwood Middle School
- Monday, Nov 14: Cascade High School
- Tuesday, Nov 15: Gateway Middle School
- Friday, Nov 18: Eisenhower & Evergreen Middle Schools
- Monday, Nov 28: Sequoia High School



### Professional Learning Absence Reporting

When attending a CTE professional learning or out of district CTE professional learning opportunity, please work with your Building Office Manager to secure your class coverage.

Here is the information that you will share with your Office Manager:

- date of the professional learning
- length of the professional learning
- the type of training a "Job Related Cert" or professional training
- name of the person to contact for the budget code. At the current time this will be Shama.

For district CTE professional learning this information will be included in the Professional Learning calendar invitation that you receive. Remember to provide this information to your Building Office Manager as soon as possible and to double check in Frontline that your substitute has been assigned.

## Important Dates

### Nov. 3 – 4

WA – ACTE Fall Conference  
Ground Mound, WA

### Nov. 11

Veterans Day – Schools Closed

### Nov. 23 – 25

Thanksgiving Break – Schools Closed

### Dec. 19 – Jan. 2

Winter Break – School closed

### Jan. 26

General and Program Advisory  
Port Gardner A  
2:30 PM – 5:30 PM

For information on other WA-ACTE  
Conferences please refer to your Section  
websites.

For information on other PL reach out to your  
CTE Facilitator.



## **NEW** Facilitator Role – MIDDLE SCHOOL ONLY

Danielle De Luca will now be the facilitator for all middle school programs. If you are a middle school teacher and have questions, please contact Danielle directly.

## Travel Approval Process Approval

If attending a conference or out of district professional learning activity, you will know that your travel has been approved when you receive an email from [lfasWF@everettsd.org](mailto:lfasWF@everettsd.org).

After you receive this email, you can continue with STEP 6 in the [Travel Approval Process](#).



## **Don't forget** Precision Exams

If you have not already done so, make sure to register as a Precision Exam Proctor.

Steps to get started – [Precision Exam Washington](#)

1. Register as a proctor: <https://knowledgebase.youscience.com/proctor-registration>
- ☆ After you register **as a proctor please email me and I can approve your registration**
2. Create exam code: <https://knowledgebase.youscience.com/create-exam-code>
3. Proctor your exam: <https://knowledgebase.youscience.com/proctor-exam>

☆ All CTE courses should give the [21<sup>st</sup> Century Success Skills](#) Exam (pre and post) this year.

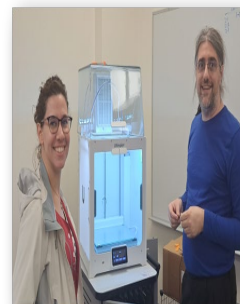
## Conference Recaps

As conferences begin for the 2022 – 2023 school year, this is a perfect opportunity to promote our CTSO/CTE Clubs and our teachers professional learning experiences outside of the district. If you attend a conference or professional learning experience upon your return, please send us an update of the experience. Be sure to share students in action by sharing FERPA approved student photos with CTE.

## ACTION ITEMS:

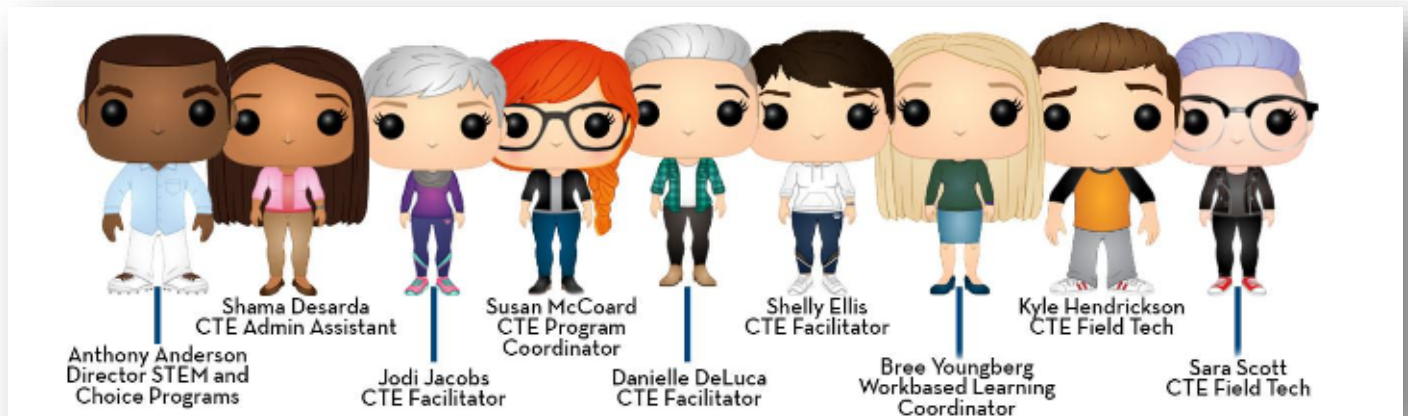
✓ No action items this week.


## CLASSROOM SPOTLIGHT:





### The CTE team



 = New since previous CTE Weekly Update.